



Meeting Agenda/Minutes

Date: Thursday February 11, 2021

The Sandown Historical Society will have a meeting on **Thursday February 11, 2021 at 6:30pm (EST)** (approximate), to be held virtually..

Attendance at the meeting by members of the board and the public can be done by video conference at **Google Meet** <https://meet.google.com/dxb-sioq-zqw?hs=122&authuser=3> or by calling **(US) (347) 974-7603 PIN: 669 641 271#**.

6:30p Call to Order

Roll Call

Attendance -

Executive Board - President - Shayla McNally, Vice President - Heather Rosati, Secretary- Katelyn Whittier, Curator - Deirdre Steinfort-Rivas, Treasurer - Paul LeCain, & Matt Cosgro (Web/Tech Guru)

Public Member - Sue Dupouy

6:45p **Meet the new board members**

-Introductions (round robin)

-Why we are here

7:00p **Administrative Update**

- Approval of Minutes (last meeting Executive Board working session)

Motion to Accept - Heather, Second - Shayla, Unanimous vote.

-Next meeting - in person/virtual hybrid meeting

-State AG's Annual Reports

2015, 2016, 2017 - Filed and accepted

2018, 2019, 2020 Due end of March(Copies of financials)

-IRS Filings (Paul)

Communication - IRS satisfied - Filed 990n for 2019

2020 Due November 2021 - (Fiscal Year)

Cannot file 2018 - missing year - non-issue

New Letter from IRS - Determination Letter Received, Letter of Affirmation Society is in Good Standing. Cannot back-file 990n, 990ez-charges \$6,000 in late fees

-Treasurer's Report (Paul)

January 2021

Notable Expenses - AG filing reimbursement

Shipping Charge - ebay

Eversource \$25

Notable Income - book sales

- Merchandise Report (idea of first flanger car made into gift shop?)

- Handicap Accessibility Issue -Short-term - Tablet display for virtual shopping

- Curator's Report
- Inventory being compiled
- 8 books sold
- Direction and Focus - Plan to Clean Out
 - Create the "About" - Umbrella is the Railroad and the History -
 - Ideas for Displays - 3 seasonal rotating displays
 - Summer - Growing up in Sandown
 - Fall - Civil War/Military History - Division from Sandown
 - Spring - Home Items - Day in the Life
- Media Report (Heather)
 - call for photos for the website and social media -
 - Amazon Smile/GuideStar (can we add a link to the website and fb?)
 - Second Friday of the month - Monthly reminders on social media
 - Whatever items are to be removed from the inventory
 - Create List, publish to membership, and vote for approval
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- Return to original Mercantile Project
- Different theme every Saturday - Rotating schedule of antiques, crafters, florists/garden clubs, food trucks - speak to area towns who already host farmers markets. Shayla to reach out to surrounding towns, Hampstead may like to work with us
- Spring Cleanup - cookout, port-o-potties
- Sandown Farmer's Market - ADA Port-o-potties
 - Rotating schedule of antiques, crafters, florists/garden clubs, food trucks
- Web Traffic - Keyword Searches - Train Museum Near me, Boston & ME, Fremont Rail Trail, Railroad Museum Near me, Rockingham Rail Trail
- Online Exhibits
- Partnership with surrounding communities - Tickets to multiple stops at local organizations. Ticket package.

Volunteer Hours Log

- Benefits for when we go back for improvement grants
- call for people to log time

Motion to Adjourn - Heather

Second - Shayla

Time Adjournment 8:08