



The Sandown Historical Society and Museum
 6 Depot Rd, PO Box 300 Sandown NH 03873
 Sandownnhdepot.org



Meeting Agenda

Date: Thursday June 10, 2021

The Sandown Historical Society will have a meeting on **Thursday June 10, 2021 at 6:30pm (EST)** (approximate), to be held in-person at the Sandown Town Hall (Downstairs).

6:30p Call to Order
 Roll Call (Present: Paul LeCain, Sue Dupuoy, Ellen Jones, Deirdre Steinfert-Rivas, Shayla McNally)

Welcome
 Correspondence
 -Town Hall's 100th Birthday November 2021, Downstairs display - Needs updating
 Deirdre and Sue will gather ideas for the display box that mirror displays at the Depot and will reach out to Town members to help with **display**

Commented [1]: emailed Lynne 6/23 and will go thru pics 6/25 to swap out for hats.

6:35p Administrative Updates

-State AG's Annual Report Status (Shayla) Letter received from State AG Office dated 20210610 showing good standing. Next report due Spring 2022 for calendar year 2021.
 -State of NH Historical Society Membership, vote needed to renew \$50/year Unanimous vote to submit for membership and pay \$50.
 -Town of Sandown Joint Loss Management Committee Inspection Report review of report provided by Town, thorough review on Saturday June 12th at Depot, complete timeline and budget of suggested repairs/improvements. Present to membership and Town BoS.
 -Treasurer's Report (Paul) Reports for April and May attached. Check deposited for Sue Dupuoy \$50 not seen in report. Paul will review and amend report.
 -Merchandise Report (Deirdre/Paul) 2 t-shirts sold, Paul reaching out to author of boxes of books in the flanger car.
 -Curator's Report (Deirdre) See clean up schedule for June 12th
 -Media/Fundraising Report (Heather) Idea for Amazon Smile campaign in the fall
 -Membership, current count, dues, website update, welcome letter, payment methods, ideas to increase, etc. Membership count up to 75 from 63 at start of 2021. Deirdre confirmed SHS Board contact email addresses are listed on website.

Commented [2]: Paul will review and amend report. @paul.lecain@sandownnhdepot.org Assigned to Paul LeCain_

Commented [3]: @paul.lecain@sandownnhdepot.org Assigned to Paul LeCain_

6:45p Projects/Updates

-2nd Spring Cleaning -June 12th 8am-12pm

- Punchlist
- water/snacks Shayla will provide hot coffee, ice for water, and box of donuts

- Flanger Car / Gift Shop Will need to address safety with SPD before preparing flanger car for gift shop

- Time Frame
- Display cases
- Merch
- Pay methods brief conversation of ipad and cash box for safety and easy transport for events



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Grand Re-Opening- July 24th, 2021 Initial agreement to meet every two weeks from this meeting until the re-opening. Meetings will be held on June 24, July 8, July 15 at the Depot at 630pm. Thursday July 22 is not currently scheduled however, can be scheduled at a later date.

- Time?
- advertisement/media coverage
 - Carriage Town News advertisement sent in, write up on
 - Tri-Town Times
 - Union Leader
 - TV stations emails and phone calls to WMUR
- Refreshments?
- Entertainment?
- Membership drive

-Trex Recycled Bench Update Last total was 330 pounds, full car load picked up after this meeting

-Sandown Farmer's Market Update Shayla reached out to Derry Farmer's Market, Organizer agreed to meet and walk-through the start-up. Will need to start thinking about committee formation soon.

-OHD - Beer Tent Fundraiser, other fundraising options, parade participation Found insurance information for previous years, Shayla will reach out to the Kingston Insurance Agency for liability at the Depot and for OHD at Sandlots

7:15p **Committees Updates**
Establish Committees
Call for Volunteers

7:30p Adjournment



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Treasurer's Report April 2021

Sandown Historical Society - Treasurer's Report 4/1/2021 - 4/30/2021

Sandown Historical Society - Treasurer's Report 4/1/2021 - 4/30/2021						
TD BANK CHECKING	Starting Balance 04/01/2021				\$7,298.82	
	Ending Balance 04/30/2021				\$6,736.52	
	Account Activity			INCOME	EXPENSE	
				\$15.00	(\$577.30)	
	4/21/2021	Membership Check - Richard Jones		\$15.00		
	4/5/2021	Check #146 - State of NH Attorney General			-\$75.00	
	4/9/2021	Check #995008 - Donahue, Tucker, Ciandella PLLC			-\$400.00	
	4/9/2021	Hartmann Oil and Propane			-\$102.30	
					-\$562.30	
PayPal	STARTING BALANCE 3/1/21				\$332.23	
	PAYMENTS RECEIVED				\$117.40	
	PAYMENTS OUT				(\$52.56)	
	Fees				(\$3.48)	
	Ending Balance 12/31/2020				\$393.59	
Total Cash					\$7,130.11	
	Eversource (estimate)	Electric		Total	\$25.00	
					\$25.00	
Notes						

May 2021

